

PUBLIC SAFETY TELECOMMUNICATIONS

LOCATION: MIDDLETOWN

MONDAY, December 3, 2012

11:00 A.M.

-----Minutes-----

Attendance:

Members Present

Chairman Ross Andrew

Commissioner David Darling (SFD)

Commissioner Tom Serra (MFD)

Commissioner Susan Bransfield (PFD)

Members Absent

Staff Present

Wayne Bartolotta - Central Communications

Joe Kronenberger – Deputy Director of Central Communications

Captain Shaun Moriarty – MPD

Chief Gary Ouellette – MFD

Deputy Chief Robert Kronenberger – MFD

Deputy Chief Steve Krol - SFD

Pamela Balisciano – Recording Secretary

CALL TO ORDER

Chairman Ross Andrew called the meeting to order at 11:02 a.m.

MINUTES OF PREVIOUS MEETING

Chairman Andrew motioned for approval of minutes from November 5, 2012. Commissioner Darling noted that the location of the last meeting was in Portland. Correction was noted. Chairman asked if all were in favor. He then asked are there any opposed? All voted in favor to accept the minutes.

PUBLIC HEARING

None

CORRESPONDENCE

None

MONTHLY REPORT

Wayne Bartolotta gave the monthly report:

- ★ Monthly Call Statistics sheet is available (November 2012) Activity averages 4,000 incidents, 2,000 911 calls and 9,600 administrative calls.
- ★ EMD rate -96.76%% for October. Average for this fiscal year is 96.96%.
- ★ Staffing – one new hire pending background by MPD. One trainee position is vacant. Captain Moriarty will check with Chief McKenna on getting this moved along.
- ★ Narrow Banding Project – reprogramming of all radio equipment and replacement of a good part of radio equipment for public works, park and rec, water & sewer. All has been ordered and is starting to come in now. Installs are being coordinated. FCC Licenses have been sent into the FCC in advance for adjustment which is probably the key to the whole process – required by January 1st to have the conversion. Portland is all

set. South District is in good shape. All fire and police are good because their radios are up to date. Westfield is working on licensing issue.

- ★ Commissioner Serra asked about overtime. It is significantly less than last year. Commissioner Serra asked if there is an attendance policy at dispatch. Mr. Bartolotta answered there is a policy where taking sick days in conjunction with vacation, etc. is not allowed. Commissioner Serra discussed possible steps taken to address attendance issues.

OLD BUSINESS

- ★ Arrigoni Bridge – There was some work being done today.
- ★ CAD system – Wayne Bartolotta reported that CAD system is working well.
- ★ AT&T lines – Currently being worked on and new phone system install projected for mid-January
- ★ City Hall Alarm system – Activity on that project now. Very close to installing the new equipment, hopefully by January 2013
- ★ Commissioner Serra asked if Central Dispatch still has the monitor for the reservoir. Mr. Bartolotta said that the monitor is not there. He thinks that with the new system that the Parking Department it will allow a dispatcher to go into cameras at the police department, city hall, parking lots, etc. The new software will allow this to be brought together – will allow us to go into each camera.
- ★ Phone lines that were damaged are repaired and fiber optics should be installed by first of year.
- ★ Commissioner Bransfield asked about Portland's alarm system. We would like Superintendent of Alarms Joe Rigano to call Dave Kaminski about Quarry Heights.

NEW BUSINESS

ADJOURNMENT

Chairman Andrew motioned for adjournment. Commissioner Darling moved the motion. Commissioner Bransfield seconded the motion. All voted aye. The meeting adjourned at 11:20a.m.

Respectfully submitted,
Pamela Balisciano
Recording Secretary

Next meeting to be held on January 7, 2013 in Portland